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- Prepare your manuscript in Microsoft Word. If your manuscript contains heavy math, it may be prepared in [LaTeX](#).
- Access the link <https://ees.elsevier.com/conbuildmat/default.asp> and Register yourself as an Author. If you are already registered, you can ignore this step.
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- Click '*Submit New Manuscript*'.
- Go to 'Select Article Type' and choose the article type “**VSI:NORM in Construction**” from the drop down box and click '*Next*'
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- Attach your submission files and click '*Next*' at the bottom of the page when you're done.
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